



Retirement Living Management
Employment Application

General Information

Name: _____

Address: _____

City: _____ State/Zip: _____

Phone #: _____ Are you 18 years of age or older? Yes No

Do you currently have a valid driver's license? Yes No

Position applying for: _____ Hours/shifts available: _____

Have you ever worked at an Retirement Living Management location before? Yes No

If yes, give dates: _____

Are you a U.S. citizen? Yes No If no, do you have work papers? Yes No

Have you ever been arraigned or convicted of a crime or offense? Yes No

If yes, explain: _____

Is there any misdemeanor or felony charges pending against you? Yes No

If yes, explain: _____

Have you ever been determined by a federal, state or governmental agency to have committed abuse or neglect?

Yes No If yes, explain: _____

Highest education level completed: _____

Please list below any skills that you posses that will help qualify you for the position that you are applying for:

Emergency Contact

Name: _____ Relationship: _____

Address: _____ Phone: _____

Previous Work History (start with the most recent)

1. Employer: _____ Employment Dates: _____

Address: _____

Position Held (give brief description of job duties): _____

Reason for Leaving: _____ Rate of Pay: _____

Contact Person/Phone #: _____

2. Employer: _____ Employment Dates: _____

Address: _____

Position Held (give brief description of job duties): _____

Reason for Leaving: _____ Rate of Pay: _____

Contact Person/Phone #: _____

3. Employer: _____ Employment Dates: _____

Address: _____

Position Held (give brief description of job duties): _____

Reason for Leaving: _____ Rate of Pay: _____

Contact Person/Phone #: _____

Background Check

I give permission to Retirement Living Management to run a background check on me prior to my hire.

Signature

Date

Personal References

Name/Phone: _____ Relationship: _____

Name/Phone: _____ Relationship: _____

In listing my prior employers I am giving my consent for full disclosure of my employment history including any disciplinary action. I release my prior employers of any liability due to the information obtained.

Signature

Date